

There is a \$300 fee (*please submit check with completed request form*) for weddings (includes fee for AV support personnel), regardless of rooms used. This fee includes all events related to the wedding (i.e. rehearsals). *If the kitchen is required, training on the use of the equipment will be required.* This fee does not cover cleaning after the event, providing decorators, flower arrangements, or wedding coordinators, all of which are the responsibility of the wedding party.

**CARY ALLIANCE CHURCH BUILDING USE REQUEST**  
**LONG FORM**  
[Members Only]

Reason for use: \_\_\_\_\_  
Member's (or Adherent's) Name: \_\_\_\_\_  
Name of Organization (if any): \_\_\_\_\_  
Name of Person representing organization (if any): \_\_\_\_\_  
Address: \_\_\_\_\_  
City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_  
Phone Number(s): \_\_\_\_\_  
Dates Requested: \_\_\_\_\_ Times: \_\_\_\_\_  
Rooms Requested for Event (include any kitchen use): \_\_\_\_\_  
Number of Participants: \_\_\_\_\_

The Applicant is responsible for enforcing the following Building Usage Regulations:

1. Absolutely NO alcoholic beverages on the property.
2. Absolutely NO smoking inside the building or on the property.
3. Must adhere to the Town of Cary noise and general statutes.
4. Parents are fully responsible for the acts of their children.
5. Absolutely NO long distance phone calls will be permitted (Any long distance phone call charges incurred during event will be the responsibility of the applicant).
6. Only the rooms pre-approved, at the times permitted, may be used for this event.
7. Furniture shall be restored to its original position/location.
8. The applicant is responsible for cleaning up all areas used, and for restoring the condition to the original state, or additional fees may be incurred.
9. Damage to building, carpets, furniture, equipment, musical instruments, etc. will be the sole responsibility of the applicant.

Liability:

The Applicant agrees to release and indemnify Cary Alliance Church and its agents from and against liability for injury to the person of the Applicant, or any other persons utilizing the facilities of Cary Alliance Church as detailed in this building use request.

I acknowledge and agree to the provisions of this agreement:

Applicant signature \_\_\_\_\_ Date \_\_\_\_\_

Comments:

APPROVED/DISAPPROVED

Pastor of Church Ministries \_\_\_\_\_ Date \_\_\_\_\_